

Applicant Appeals Policy 2025-26



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Approved by	Trust Board
Date adopted by the Trust	Sep 2025
Review cycle	Annually
Last review date	Sep 2024
Date of next review	Sep 2026
Policy owner	Kingsbridge EIP SCITT
Changes made in last review	

Introduction

Kingsbridge SCITT is committed to ensuring that all applicants are treated fairly and with consideration. We recognise that we have a responsibility to ensure high and consistent standards in our role as a training provider.

We recognise the right of the applicant to appeal against a decision that has been made by the interview panel following an interview.

Procedures

Any appeal will be dealt with in a professional manner.

Applicants have the right to appeal if the judgment has been made that they have been unsuccessful in gaining a place on one of the SCITT's programmes.

Applicants who wish to appeal against any judgment made should write to the SCITT Leadership Team within ten working days of receiving the judgment.

The SCITT Leadership Team will inform the Trust and an applicant appeals committee will be appointed.

Members will consist of HTs from either a Primary or Secondary Partner School.

No member of the original interview panel or those with prior knowledge of the candidate will be on the appeals committee.

The applicant appeals committee will consider all documented evidence.

They will then decide whether or not to uphold the decision. This decision is final.

The decision of the applicant appeals committee will be reported to the SCITT Leadership Team..

The applicant will be informed in writing of the outcome by the SCITT Leadership Team.

If the applicant's appeal is upheld, the applicant will be given full support from the SCITT team to achieve QTS.

Consideration may have to be given to a deferred place if all places have been allocated and offers accepted.

The SCITT Leadership Team will ensure the policy will be made available to all applicants on request and is available on the website.